



**PAULDING COUNTY BOARD OF COMMISSIONERS  
WORK SESSION MINUTES  
September 12, 2023**

Watson Government Complex  
Second Floor – Board of Commissioners Meeting Room

**CALL TO ORDER:** David L. Carmichael, Chairman

**INVOCATION & PLEDGE:** Reverend Dr. Johnny McBurrows, Shiloh Missionary Baptist Church

**PRESENT:** David L. Carmichael, Chairman; Keith Dunn, Post 1; Sandy Kaecher, Post II; Virginia Galloway, Post III; Brian Stover, Post IV; Jayson Phillips, County Attorney; Frank Baker, County Manager; Rebecca Merideth, County Clerk.

**MINUTES:**

- The August 22, 2023 Work Session Minutes and the August 22, 2023 Board Meeting Minutes were available for review.*

**ANNOUNCEMENTS:**

Team Paulding: Video of Employee of the Month Mike Keener with Paulding DOT aired for the Board and audience.

The Board of Commissioners presented the "Georgia Highlands College Day Proclamation" to President Mike Hobbs of Georgia Highlands College.

**INVITED GUESTS:** None

**BID AWARDS:**

- Approve the purchase of an F-450 from Hardy Chevrolet in the amount of \$52,578 for the DOT Sign Department:*  
Discussed action to approve the purchase of an F-450 from Hardy Chevrolet in the amount of \$52,578 for the DOT Sign Department. Tabitha Pollard, Finance Director stated the Department of Transportation is down a sign truck, leaving them with only two (2) trucks. Hardy Chevrolet has a truck coming off the State Contract that another entity chose not to take. The Department of Transportation and Fleet Management have evaluated it and found it to be acceptable to the needs of the County. She further stated we will use our own bed to help keep the price down.

**REPORTS FROM COMMITTEES & DEPARTMENTS:** None

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** None

**CONSENT AGENDA:** Chairman read the following consent agenda items:

- Adopt Fire Department Job Classification for: Support Services Maintenance Technician.*
- Adopt Fire Department Job Classification for: Self Contain Breathing Apparatus (SCBA) Technician.*
- Adopt Fire Department Job Classification for: Support Services Division Chief.*
- Declare the following items listed as surplus, and approve their disposal through auction or trade:*

Surplus Items			
Department	Item Name	Make/Model	Serial Number
Fleet Maintenance	Unit 312	1996 Ford F-350	1FDKF37F2TEA41235
Fleet Maintenance	Unit 308	1994 Chev Kodiak	1GBM7HIJXRJ114540
Fleet Maintenance	Flat Bed	1994 Flatbed	n/a
IBA	2004 Chev Impala		2G0WF55K549446987

Fleet Maintenance	22-Transmission cores		
Fleet Maintenance	12- 6.0 Engine Cores		
Fire Dept	Unit 490	2006 Trailer	T1045014
Fire Dept	Unit 543	1996 Trailer	F402742
Water/Sewer	Unit 714	2007 Ford F250	1FTSF21P87EB43483
Water/Sewer	Unit 217	2003 Mustang Exc	AD000452
Water /Sewer	Unit 746	Rainbow Pump	9664
Sheriff	Unit P-70	2014 Chev Caprice	6GN3NS5U25EL936892
Sheriff	Unit P-16	2015 Chev Caprice	6GN3NS5U23FL121219
Sheriff	Unit S-111	2005 Ford Expedition	1FMPU165X5LA48246
Senior Center	Unit 766	2012 Ford Goshen	1FDE4FS0CDA91291

**OLD BUSINESS:** None

**NEW BUSINESS:**

**7. Ordinance 23-09 amending the development regulations for Paulding County, Georgia amending Article 4.1.1 Review of Plats and Plans required and repealing in its entirety Article 3.3.3 ROW Engineering Qualification Manual:**

Discussed action to adopt Ordinance 23-09 amending the development regulations for Paulding County, Georgia amending Article 4.1.1 Review of Plats and Plans required and repealing in its entirety Article 3.3.3 ROW Engineering Qualification Manual. George Jones, Transportation Director stated the Department of Transportation and other Departments involved in the County Plan Review Process have had difficulties with sub-standard/incomplete submittals. He further stated on December 13, 2022, the Board of Commissioners adopted Ordinance 22-15, which amended the Development Regulations by inserting Section 3.3.3. Since that time, the Department of Transportation has coordinated with the departments involved with the County Plan Review Process and has determined an alternative will provide a similar outcome.

**Chairman Carmichael** asked which staff was involved in this project.

**Mr. Jones** stated Transportation Deputy Director Erica Parish, Community Development, and the Water System were involved. He further stated they reached out to a local land surveyor and an engineer for their opinions.

**8. Ordinance 23-10 amending various ordinances of the official Paulding County Code to reflect the Elimination of Writs of Certiorari under State Law, the creation of Petitions for Review, and to update certain Ordinances to include references to the Paulding County State Court:**

Discussed action to adopt Ordinance 23-10 amending various ordinances of the official Paulding County Code to reflect the Elimination of Writs of Certiorari under State Law, the creation of Petitions for Review, and to update certain Ordinances to include references to the Paulding County State Court. Jayson Phillips, County Attorney stated effective July 1, 2023, the General Assembly enacted a law that eliminated Writs of Certiorari. The Writ is a very complicated process to apply for an appeal. This has been abolished at the City, County, and State level. The process is now called the Petition for Review. He further stated this Ordinance simply updates all Ordinances where an appeal is referenced and makes them consistent with the Petition for Review under State Law. Additionally, the Ordinance amends all Ordinances that reference State Court and eliminates references to the Recorder’s Court.

**9. Approve the Fiscal Year 2023 Budget Amendments:**

Discussed action to approve the Fiscal Year 2023 Budget Amendments. Tabitha Pollard, Finance Director stated the Budget is approved in August. Throughout the year, there are changes made to the Budget. At the end of the year, a Consolidated Budget Amendment is done. She provided paperwork explaining the Amendments and stated the County ended the year in the black.

**10. Resolution 23-26 authorizing the filing of an application with the Georgia Department of Transportation and the United States Department of Transportation, for a grant for public transportation assistance under Section 5311 of the Federal Transit Laws under Chapter 53 of Title 49 of the United States Code:**

Discussed action to adopt Resolution 23-26 authorizing the filing of an application with the Georgia Department of Transportation and the United States Department of Transportation, for a grant for public transportation assistance under Section 5311 of the Federal Transit Laws under Chapter 53 of Title 49 of the United States Code. Tabitha Pollard, Finance Director stated the State has given the County another opportunity to apply for the 5311 Grant, which is for the

Transit Buses that operate at the Senior Center. This Grant is a 50% Grant, which will cover most of the operating cost. There is also a 10% Grant for replacement cost for a bus.

## **CONCLUSION OF REGULAR BUSINESS**

**PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:** None

**Chairman Carmichael** asked the Commissioners if they had any announcements or comments.

**Commissioner Kaecher** asked that everyone keep Mayor Frank Moran's wife Susanne in their prayers.

**Commissioner Galloway** thanked the Fire Department and the Sheriff's Office for the great presentation at the 911 Monument.

**Frank Baker, County Manager** announced the Board of Commissioners have canceled the next regularly scheduled 10:00 am and 6:00 pm meetings on September 19, 2023. The next meetings will be October 10, 2023.

**EXECUTIVE SESSION:** Virginia Galloway made a motion to go into Executive Session for the purpose of Real Estate, seconded by Sandy Kaecher. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Brian Stover. Chairman Carmichael announced the Board would adjourn the meeting from Executive Session.

**ADJOURNMENT:** Chairman Carmichael made a motion to adjourn the meeting from Executive Session, seconded by Sandy Kaecher. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Brian Stover.